



MIDNAPORE CITY COLLEGE

Central Library

Kuturiya, Bhadutala, Paschim Medinipur
West Bengal, India, 721129

Application for Reporting Loss/Replacement of Book

To
The Librarian

Sir,

The under mentioned book issued to me has been lost and I want to replace it / pay required fine may kindly be accepted.

Name of the Applicant [in Capital Letters]	
Library Card No	
Type of User	Faculty/Staff/Research Scholar/Student/Others
Department	
Particular of Lost/Replace Book	
Title: Author's: Edition: Volume: Publisher: Year of Publication: Accession Number: Price:	
Place:	Yours Faithfully
Date:	(Name)

For Office Use Only

Price (in Rs.):

Price to be realized:

Due Date:

Fine if any (in Rs):

Challan No:

Date:

Remarks:

(Signature of Librarian)