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M.H.A. Semester-I Examination, 2022 MASTER IN HOSPITAL ADMINISTRATION

PAPER: MHA 104

(PRINCIPLES OF MANAGEMENT AND ORGANIZATION BEHAVIOUR)

Full Marks: 40

Time: 2 Hours

GROUP-A

Answer any FOUR of the following questions:

 $4 \times 2 = 8$

- 1. What do you mean by management?
- 2. What is decision making?
- 3. Who is regarded as father of Human Relations School?
- 4. What do you understand by co-ordination?
- 5. What is democratic style of leadership?
- 6. Define attitude.
- 7. What is delegation of authority?
- 8. What do you understand by span of control?

GROUP-B

Answer any FOUR of the following questions:

 $4 \times 4 = 16$

- 1. Explain Graicuna's formula relating to span of control.
- 2. Write a short note on 'managerial grid theory'.
- 3. Mention any five objectives of performance appraisal.
- 4. Differentiate between centralization and decentralization.
- 5. Compare Theory X and Theory Y.
- 6. State the various methods of on-the-job training.
- 7. Write any two advantages and disadvantages of decentralization.
- 8. Write a short note on 'human resource audit'.

GROUP-C

Answer any TWO of the following questions:

 $2 \times 8 = 16$

1. State the definition of selection. Write down the various sources of selection.

2+6

- 2. What do you mean by group? State the various stages of group development. 2+6
- 3. How is 'Management' different from 'Administration'? Discuss different levels of management in a business organization.

 4+4
- 4. Critically discuss Vroom's expectancy theory of motivation.