



বিদ্যাসাগর বিশ্ববিদ্যালয়

VIDYASAGAR UNIVERSITY

4th Semester Examination 2022

BBA (Hospital Management)

PAPER—CC10

MEDICAL RECORD SCIENCE

Full Marks : 60

Time : 3 Hours

The figures in the right-hand margin indicate full marks.

Candidates are required to give their answers in their own words as far as practicable.

Illustrate the answers wherever necessary.

1. Answer any six questions.

6×2

- (a) What do you mean by investigation sheet in medical record?
- (b) Write down the objectives of medical record.
- (c) What is EMR system?
- (d) How many days OP and IP records are preserved?
- (e) State the disadvantages of computerized medical record.

- (f) What are the components of medical record?
- (g) State the definition of MRO.
- (h) What do you mean by MPI?
- (i) Write down the staffing pattern of medical record.
- (j) What is obstretic sheet?

- 2.** Answer any *four* questions. 4×12
- (a) Define medical audit. Write down the medical auditing procedure for 200 bedded hospitals. 3+9
- (b) Briefly discuss medico legal cases with suitable examples. 12
- (c) Discuss the retention, preservations and destruction procedure of medical records. 4+4+4
- (d) What is medical record? What are the purposes of medical record? State the job responsibilities of a MRO. 1+5+6
- (e) Define ICD. What are the purposes for using ICD in healthcare sector? Distinguish between ICD9 & ICD10. 2+4+6
- (f) Briefly discuss the different type of filling system of medical record. 12
- (g) What do you understand by medico-legal case in hospital? What steps will you take to ensure the safety of medico-legal records in a hospital? 3+9
- (h) Write short notes on any *two* of the following : 6+6
- (i) Microfilming
- (ii) Coding
- (iii) Indexing.